

QUOTATION

Quote No. Q-2025-072 | Date: 24-Jul-2025 | Valid until: 23-Aug-2025 | Prepared by: Daniel Reyes

FROM

Northpoint Design Studio
480 Harbor Avenue, Suite 210
Portland, OR 97205, USA
hello@northpointdesign.example
+1 (503) 555-0147

TO

Maple & Main Cafe
Attn: Sarah Whitfield
112 Main Street
Beaverton, OR 97005, USA

#	Description	Qty	Unit Price	Amount
1	Brand identity design (logo, palette, typography)	1	\$1,800.00	\$1,800.00
2	Menu design — print and digital formats	2	\$350.00	\$700.00
3	Storefront signage artwork, print-ready	1	\$420.00	\$420.00
4	Social media launch kit (12 templates)	1	\$560.00	\$560.00
			Subtotal	\$3,480.00
			Sales Tax (8.5%)	\$295.80
			TOTAL	\$3,775.80

Terms & Conditions

- Validity: this quotation is valid for 30 days from the date above.
- Payment: 50% advance to confirm the order, balance due on delivery. Net 15 from final invoice.
- Delivery: 3–4 weeks from receipt of advance and complete content/brand inputs.
- Two revision rounds are included; additional revisions are billed at \$85/hour.
- Prices exclude applicable sales tax unless stated otherwise.

Acceptance — I accept this quotation and authorise the work described above.

Customer Signature & Date

For Northpoint Design Studio
Authorised Signatory